



**INDIAN CENTRE FOR SOCIAL SCIENCE AND
MANAGEMENT RESEARCH (ICSSMR)**
(भारतीय सामाजिक विज्ञान एवं प्रबंधन अनुसंधान केन्द्र)

97, Philips Complex, 1/1 Kailash Ghosh Road, Purba Barisha, Kolkata - 700008
Website: www.icssmr.in

Ref: ICSSMR/CR/08/26/03

Date: 20th August 2026

Recruitment Notification

Job Title: Technical Trainer

The **Indian Centre for Social Science and Management Research (ICSSMR)** invites applications for the position of **Technical Trainer** to support its academic, professional development, research training, and skill enhancement initiatives. The position requires an individual with strong analytical and technical expertise who can effectively deliver practical training in data analytics, research tools, business intelligence, programming, and emerging AI technologies.

Employment Type & Remuneration:

Full-time: ₹30,000 – ₹40,000 per month, depending upon qualifications, relevant experience, and technical expertise.

Mode of Work:

Primarily office-based, with regular requirements for conducting training sessions, workshops, seminars, skill enhancement programmes, and other academic and professional development activities.

Location: Kolkata

Key Responsibilities:

- Conduct training sessions on data analytics, statistical analysis, business intelligence, programming, research tools, and other relevant technical areas.
- Conduct workshops, seminars, skill enhancement classes, faculty development programmes, student training programmes, and professional learning sessions.
- Deliver practical and application-oriented training using real-world datasets, case studies, demonstrations, and hands-on exercises.
- Provide training in SPSS, Python, R, Power BI, Tableau, and other analytical and statistical tools.
- Conduct sessions on the effective and responsible use of AI tools, including ChatGPT, Google Gemini, Microsoft Copilot, Claude, Gamma, and other relevant AI-powered platforms.
- Develop structured training modules, course materials, presentations, practical exercises, case studies, assignments, and assessment resources.
- Prepare and record video lectures, tutorials, demonstrations, and other digital learning content for online and blended learning programmes.
- Design practical learning activities to enhance participants' technical, analytical, research, and digital competencies.

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Contact: +91 6289366395 **Email:** info@icssmr.in



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- Assess participants' learning through practical assignments, exercises, tests, projects, and feedback mechanisms.
- Assist in developing customized training programmes based on the requirements of students, faculty members, researchers, working professionals, and institutional partners.
- Stay updated with emerging developments in data analytics, artificial intelligence, business intelligence, research methodology, and digital learning technologies.
- Support the development of new technical training programmes, certification courses, workshops, and skill development initiatives of ICSSMR.
- Collaborate with academic and research teams in developing training content and integrating analytical tools into research and educational programmes.
- Maintain training records, prepare programme reports, and provide feedback on participants' performance and learning outcomes.
- Represent ICSSMR in training programmes, seminars, workshops, institutional collaborations, and other academic or professional engagements.

Eligibility Criteria:

- Postgraduate degree in a relevant discipline such as Management, Computer Applications, Computer Science, Statistics, Data Science, Economics, Mathematics, Information Technology, or related fields.
- 1–5 years of relevant professional/training experience in data analytics, business intelligence, research analytics, technical training, or related areas.
- Excellent communication skills in English are mandatory.
- Strong practical knowledge of SPSS, Python, R, Power BI, Tableau, and other analytical/statistical tools.
- Working knowledge of AI-powered tools, including ChatGPT, Gemini, MS Copilot, Claude, Gamma, and similar platforms.
- Ability to explain technical concepts clearly to learners with different levels of technical knowledge.
- Experience in conducting training programmes, workshops, seminars, or skill development sessions will be preferred.

Desired Skills:

- Data Analytics and Statistical Analysis
- SPSS, Python and R
- Power BI and Tableau
- Business Intelligence and Data Visualization

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- Research Analytics and Research Methodology
- Generative AI and AI-assisted productivity tools
- Training and instructional delivery
- Content development and presentation design
- Video lecture and digital learning content development
- Strong public speaking and presentation abilities
- Excellent English communication
- Ability to develop practical, learner-oriented training resources
- Strong interpersonal, coordination, and organizational skills
- Ability to work independently as well as in a collaborative academic and research environment

Application Process:

Interested candidates may apply through the online portal of the website. For more details, please visit:
<https://icssmr.in/career/>.

Only candidates whose CVs are shortlisted will be contacted for further communication and the selection process.